



## Saint Brigid Catholic School Technology Permission Form and Guidelines 2017-18

Students at Saint Brigid Catholic School have been provided with the opportunity to use a computer network, which allows limited access to the Internet. Use of the computer is considered to be important for life and work in the 21st century. In accordance with federal, state and local regulations, filtering software is used to control access to the Internet. This blocks or filters visual depictions that are obscene and other content that is harmful to minors. Parents are advised, however, that filtering technology is imperfect and that the possibility exists of obtaining access to prohibited materials. Educational staff will, to the best of their ability, monitor students' use of the Internet and will take reasonable measures to prevent access to inappropriate materials.

Students will be taught how to use the Internet for the purposes of research and preparing classroom projects. They will access specific educational sites on the Internet and will be monitored by their teacher or the computer coordinator. Access to the Internet and the use of the computer network is given as a privilege to students who agree to act in a considerate and responsible manner. We require that students and parents or guardians read, accept, and sign the following rules for acceptable online and computer use behavior. Access entails responsibility.

1. Students are responsible for good behavior on the computer system just as they are in the school building. General school rules for behavior and communication apply. This includes the Internet.
2. The teacher and computer coordinator may review work, communications and files to ensure that users are using the system responsibly. Users should not expect that files will always be private. Users may *not* share their account password with another student.
3. The following are **NOT** permitted:
  - ❖ Sending or displaying offensive messages or pictures
  - ❖ Using obscene language
  - ❖ Harassing, insulting or attacking others
  - ❖ Damaging computer, computer systems or computer networks
  - ❖ Violating copyright laws that protect the people who write and publish items on the Internet and in software programs
  - ❖ Trespassing in another's work, folders or files
  - ❖ Circumventing security measures on school computers or networks (hacking)
  - ❖ Using chat rooms and instant messenger is strictly forbidden.
  - ❖ Visiting and posting to social networking sites such as Facebook, MySpace and Twitter
4. Use computer lab resources wisely. Only print when authorized to do so.
  - ❖ Printing non-school related materials on school printers is not allowed
5. Follow the guidelines for safe Internet use:
  - ❖ Never release school or personal information without permission
  - ❖ Always follow the guidelines given by the teacher or computer coordinator for finding information on the Internet.

*Violations may result in a loss of access to technology and other disciplinary action.*

After reading the attached rules with your child, please sign the form below and return it to school.

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**User Agreement & Parent Permission Form:** As a user of the Saint Brigid School computer system, I hereby agree to comply with the above stated rules—communicating over the network in a responsible fashion while honoring all relevant laws and restrictions.

\_\_\_\_\_  
Student Name (print)

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student signature (required for grades 4-8)

\_\_\_\_\_  
Date

As the parent or legal guardian of the above named student, I grant him/her permission to use school computer technology, which I understand may include Internet access, as directed by their teacher and computer lab coordinator. I understand that there could be disciplinary consequences taken if the above named student does not follow the guidelines outlined in this agreement. I accept responsibility for communicating these guidelines to my student.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date